# PROCTOR AGREEMENT

**Oklahoma State University/Arts & Sciences Outreach**  
**German Online**

## School Year

_______________________________

## Course (Please circle)

<table>
<thead>
<tr>
<th></th>
<th>German I</th>
<th>German II</th>
<th>German III</th>
<th>German IV</th>
<th>AP German</th>
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<tbody>
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</table>

## Student’s Name

_______________________________

## Student’s School

_______________________________

## Student’s User ID (G1S…)

_______________________________

## Daytime Phone

_______________________________

## Student’s Email Address

______________@__________________________

## Proctor’s Name

_______________________________

## Daytime Phone

_______________________________

## Relationship to Student

_______________________________

## Proctor’s Email Address

_________________@__________________________

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I hereby agree to proctor tests and quizzes taken by the student named above.  
I am aware that all quizzes and tests for German Online are closed-book and I will make sure that the student does not use any notes, reference materials or other sources while taking a test or quiz. I am also aware that there are time limits for the quizzes and tests and I will not allow the student to exceed these limits. Quizzes and tests have to be completed at one setting, the student is not allowed to start a test or quiz and finish it at a later date.

_________________ Proctor’s Signature  

_________________ Date

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Please complete and return this form via E-Mail to german.online@okstate.edu. If you are unable to send via E-Mail, you may also fax the form to us at 405-744-7493.